

**MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
JANUARY 11, 2017**

Call to Order by Mark Swift at 6:00 p.m. on Jan. 11 2017. Elected Officials Present: Greg Jergens, Sue Peterson, Bill Kreis, Jen Olson, and Dan Slaymaker. Elected Officials Absent: None. Olson left at 6:45 p.m. Quorum declared by Mark Swift.

Staff and Press Present: Admin. Deven Markley, Fin. Man. Tamara Patterson, Police Chief Galen Moser Public Works Dir. Lonnie Altenhofen, City Att. John Pilkington and Brian Rathjen of the Pioneer-Rep.

Members of the Public Present: Eric Gould from V&K, Barry Goetsch from MMH, Steve Deimerly, Everett Birch, Marv Carney, Lance Olson, and John Hinshaw, representing the American Legion Post #76.

Pledge of Allegiance led by, Mark Swift.

Approval of Agenda – Jan. 11, 2017

Motion by Olson: Second by Slaymaker to approve Agenda. Ayes: Slaymaker, Kreis, Olson, Peterson, Jergens. Nays: None. Motion Carried.

Consent Agenda

Motion by Peterson: Second by Jergens to approve Consent Agenda. Olson abstained as there was approval of Legion's liquor license and she is a member of the Legion. Ayes: Slaymaker, Kreis, Peterson, Jergens. Abstain: Olson. Nays: None. Motion Carried.

Open Forum

John Hinshaw and other Legion members spoke about their desire to move the Legion from its current building to another location. They think the best location would be at the public works lot across from the elementary school. They would like to start the conversation now to get construction started in spring if possible. Council will look into it at their workshop next week.

Fire Department Report – John Hinshaw

John reported the department purchased a washing machine with association funds. There were also 2 smoke alarm calls and a gas leak. The Firemen's Banquet will be held on March 11 this year. Deven asked about the washer and Dan Slaymaker explained it was to wash hoods and other items. The hope is that by washing these items more, some of the carcinogens from the smoke will be removed from the items keeping the firefighters healthy.

Old Business

a). **Public Hearing and Final Reading of Ord. #448: Amending Ch. 68, One-Way Traffic**

Mayor Swift opened and closed the public hearing with no comments from public. Motion by Jergens: Second by Olson to approve final reading of ordinance 448. Roll Call Vote. Ayes: Slaymaker, Kreis, Peterson, Olson, Jergens. Nays: None. Motion Carried.

New Business

a). **Consideration of Corrected 2016 Tree Cutting Bid**

Deven explained there was some confusion regarding the total provided on the bid sheet submitted. When added, the total does not match the amounts listed in the itemized tree bid. Kruse Tree Trimming has asked for the amount to be corrected to reflect the itemized total. Mark asked about the tree on South St. as public works had done some of the work to have it removed. Motion by Slaymaker: Second by Peterson to table the item so staff can figure out if Kruse is willing to split the cost.

b). **Claims, checks, and direct withdrawals totaling \$92,640.47**

Tamara explained the Kruse Tree check was included in the total so the new claims amount is \$85,540.47. Motion by Slaymaker: Second by Olson to approve claims, checks, and direct withdrawals in total of \$85,540.47. Ayes: Slaymaker, Kreis, Peterson, Olson, Jergens. Nays: None. Motion Carried.

c). **Resolution #17-37: Pay Estimate for Sanitary Sewer Rehab Phase III - Retainage**

Eric Gould explained this will release retainage and finalize the project. Motion by Jergens: Second by Peterson to approve resolution 17-37. Roll Call Vote. Ayes: Slaymaker, Kreis, Peterson, Olson, Jergens Nays: None. Motion Carried.

Mayor/Council/Committee Reports

Jen Olson mentioned the 3rd of July committees will be meeting on Jan. 30 at 7 p.m. at the Library. All are invited to attend.

Financial Manager/Attorney/Administrator Reports

Tamara presented a thorough report of her activities for the previous month. She reported the city's 1099s and W2s were completed and given to the city attorney ahead of staff's target date. Tamara also touched on a conversation she had with the auditor about some donations that do not clearly serve a "public purpose." Staff will be looking for ways the city can help these organizations that will serve a public purpose. Deven touched briefly on the city's transition to a health savings account. The city is also seeking information on getting a debit/credit card system. Numbers are still being collected and then the choices will be reviewed with finance committee. Deven explained this year's mass abatement process. He also touched on a list of vehicles the police department has created to work on in the next couple weeks. Deven and Chief Galen asked council for their opinion on commercial abatements as there were a few complaints made to staff and the mayor. Several members explained they would like to see something in place to address those issues. John Pilkington suggested creating a policy to

guide staff. Deven will follow up with council to make clear their opinions and then work with Galen to create a policy.

Police Department Report- Chief Galen Moser

Galen spoke about reserve officer training, a stolen vehicle case that was closed, and some of the abatements. He also discussed the bids for a new vehicles and the process to get them finalized. The department also received training on the state's TraCS reporting system and will now be using it.

Adjournment

Motion by Slaymaker; Second by Peterson to adjourn at 7:04 p.m.. Ayes: Slaymaker, Jergens, Kreis, Peterson. Nays: None. Motion Carried.

City of Marengo Claims - 1/11/2017

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	27,754.17	12/30/2016 Payroll
PAYROLL	982.24	12/31/2016 Council Pay
Kruse Tree Trim	7,100.00	Tree Removal - Special Check
Access Systems	137.05	Monthly Copier Counts
Ampride	88.24	Police Gasoline
BerganKDV	83.00	Software Help & Mo. Email Protection
Brown's Hardware	363.60	Fire, City Hall, & Shop Supplies
Brown Supply Co.	1,670.47	Water Mtce Supplies(Couplings,Unions, Valves)
BSN Sports	54.32	Dietze Tourney Tape for Mats
Carquest	109.10	FD Tow Strap, Shop Fuel Filter
Carus Corp	515.00	Calciquest Liquid
Fire Safety USA	2,100.50	FD Equipment (Hood, Pike Pole, Spotlight, Pants, Firebox)
Interstate Power & Light	10,341.18	City Electric & Gas
IV Parents for Prom	200.00	Post Prom Donation
Keystone Laboratories	36.00	Drinking Water Analysis
Kinzenbaw Earthmoving	292.50	Storm Water Flood Pump Mtce
Marengo Farm & Home	421.24	Snow, Streets, Water, PD, FD, Sewer, & City Hall Supplies
Marengo Fire Assn	120.00	12/25/16 Firecall
Marengo Ready Mix	2,464.11	Salt Sand
Marengo Publishing Corp	250.00	Pet License Publications
Melanie Henle	30.41	Water Deposit Refund
OmniSite	276.00	Main Lift Station Annual Wireless Service
REC	15.76	City Park Sign Electric
R.E.I.C.	10,112.00	Q3 2016 Landfill Payment
S & J Sanitation	123.75	City Trash Service for December
S & S Plumbing	46.27	Copper Pipe & PVC Water Mtce
Star Leasing LLC	85.00	Copier Monthly Lease Payment

Stratton Benscoter	860.82	Streets Fuel & Bulk Fuel
Vessco, Inc.	1,435.04	Water Plant Chlorine Room Mtce
Windstream	427.18	City Phone & Internet Service
TOTAL:	68,494.95	
LIBRARY		
Access Systems	273.08	Copier Counts
Amazon	891.58	Books
Center Point Large Print	45.54	Books
Demco	67.54	Book Covers
Erb's Technology	1,632.00	Software Contract & Computer Security - Watchguard Installation
Marengo Public Library	8.82	Postage Reimbursement
MicroMarketing	159.99	Audio Books
Olympia Book Corp.	132.38	Books
S & J Sanitation	20.00	December Trash Service
Star Leasing LLC	69.00	Monthly Copier Lease Payment
The Gazette	55.90	13 Week Subscription Renewal
LIBRARY TOTAL:	3,355.83	
CLAIMS TOTAL:	71,850.78	

Mark Swift, Mayor

Attest: Deven Markley, City Administrator