

**MINUTES**  
**CITY OF MARENGO**  
**CITY COUNCIL**  
**REGULAR MEETING**  
Marengo Council Chambers  
September 27, 2023

**Call to Order** by Mayor Adam Rabe at 6:00 p.m. on September 27, 2023. Council Officials Present: Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach, Matt Fults. Absent: None. Quorum declared by Rabe.

**Staff and Press Present:** Admin./Clerk Karla Marck; Deputy Clerk Allison Fry; Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Attorney Gage Kensler; Library Director Jackie Jordan; Managing Editor Winona Whitaker, Hometown Media. Absent: Financial Manager Ellen O'Rourke.

**Members of the Public Present:** Scott Hamlin.

**Pledge of Allegiance** led by Rabe.

**Approval of Agenda – September 27, 2023**

Motion by Peterson to approve. Second by Schlabach. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.

**Consent Agenda**

Approval of minutes from September 13, 2023 City Council Meeting. Claims, checks and direct withdrawals totaling \$128,940.28. Approval of Liquor License Application Lucky 6 Lanes, LLC. Motion by Peterson to approve. Second by Fults. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.

**Open Forum.** No comments.

**Old Business**

- a) **Public Hearing: Sale of Fire Department Equipment Van on Purple Wave On-Line Auction Service.** Public Hearing opened at 6:01 p.m. No public comments. Public Hearing closed at 6:02 p.m.
- b) **Resolution #24-23: Approving to Sell Marengo Fire Department 1982 GMC Equipment Van on Purple Wave On-Line Auction Service.** Motion by Schlabach to approve. Second by Fults. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion carried.
- c) **Consideration: Public Works City Maintenance Job Posting and Description.** Motion by Schlabach to approve with the addition of requiring a Grade 1 wastewater and Grade 1 water treatment certifications within 3 years. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.
- d) **Consideration: Full-Time Activities Director Job Description.** Council agrees to keep discussing it. No action.

**New Business**

- a) **Resolution #24-24: Street Closures for MarenGO Community Development Fall Festival Activities.** Motion by Fults to approve. Second by Schlabach. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.
- b) **Consideration: October 31, 2023 from 6:00 p.m. to be designated "Official" Trick or Treat Time.** Motion by Fults to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.

**Update Public Works – Director Lonnie Altenhofen**

For August 2023, Altenhofen reported daily rounds and labs; monthly testing and reports prepared; dual water main project ongoing; Roto-Router televising is complete; 14 shutoffs; 62 locates; tree removal is almost complete; new building shop supplies have been ordered; +30 hours of labor to clean up Eastern Avenue nuisance property; cemetery cleanup was completed. Meet with Gee Asphalt regarding plans to address "gatoring" on South Street. Anticipating 6 month pause on permitting of waste water treatment plant project due to ongoing 810 South Street cleanup activities. Met with hospital regarding expansion project plans to include installation of 18" storm sewer on Lucas St. and Franklyn Avenue. Hydrant flushing to begin October 23.

**Attorney/ Financial Manager/Administrator Reports**

Attorney Kensler reported that discussed with insurance carrier need to define final property cleanup requirements for release of insurance retainer.

**Mayor/Council/Committee Reports**

The Mayor reported that the Iowa County Landfill will be building a new landfill cell and updating the 28E Agreement. He also thanked Matt Fults for his service on the Council. Marck reported closed on public works bonding agreement on September 26, 2023. Announced plans for holding FY25 budget planning sessions after both October council meetings, and moving start time of council meetings to 5:30 pm. Hinshaw requested council plan to review city ordinances impacting horse/mules on the streets for future city events.

**Adjournment**

Motion by Fults. Second by Schlabach to adjourn at 7:24 p.m. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach, Fults. Nays: None. Motion Carried.

**City of Marengo Claims - 9/27/23**

<b>Fund Name</b>	<b>Fund</b>	
General Fund	'001	11,125.77
Road Use Tax Fund	110	7,466.54

Pool Renovation/Donations	312	10,000.00
Industrial Park Development	323	2,183.68
Wastewater Treatment Plant	328	18,400.00
Dual Main Project #2	337	1,496.23
Public Works Building	338	21,508.00
Water Fund	600	6,142.61
Sewer Fund	610	22,720.15
Storm Sewer Fund	740	66.84
Total:		101,109.82

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	\$ 27,075.40	9/15/2023
PAYROLL	\$ 755.06	9/22/2023
<b>EFT Payments</b>		
United Healthcare	14,066.93	Sept 2023 Health Insurance
Grinnell State Bank	101.60	NSF Fee/Deposit Slips
<b>EFT TOTAL:</b>	<b>14,168.53</b>	
<b>Check Payments</b>		
Alliant Energy	12,416.41	Electric
Amazon Capital Business	132.75	Ink/Pumice Stone/Cleaner-PD/CH
Beyond the Pages	1,190.00	Shirts-MRC
BSN Sports	258.66	Soccerballs-MRC
Core & Main LP	21,508.00	Water Line-PW
Dakota Supply Group	1,496.23	Curb Box Lids/Rods/Saddles-PW
Ferguson Waterworks	179.10	Meter Gaskets/Kits-PW
Iowa County Recorder	34.00	Recording Fee-Repp-Cemetery
Iowa Department of Natural Resources	115.00	FY24 Annual Water Use Fee-PW
JEO Consulting Group	10,000.00	Re-bid-Pool
Marco Technologies	898.24	Computer Maintenance/Scan/Sept 2023 Email/Azure-PD/CH
Marengo Post Office	785.00	September 2023 Postage-PW/CH
Microbac Laboratories	31.00	Drinking Water Analysis-PW
Quill	153.35	Janitorial/Office Supplies-CH
REC	42.44	Welcome Sign Electric
Roto-Rooter	15,731.64	Televising-PW
Veenstra & Kimm, Inc.	20,711.68	Engineering Fees
Visa	16.00	Carwash x2-PD
Williamsburg Rec Center	600.00	Flag Football Team Registration-MRC
Windstream	512.91	Internet/Phones
WMPF Group, LLC	128.88	Publications
<b>CHECK TOTAL:</b>	<b>86,941.29</b>	

<b>LIBRARY TOTAL:</b>	<b>0.00</b>	
<b>GRAND TOTAL:</b>	<b>128,940.28</b>	

**Claims Total - Payroll & EFT's**                      \$    **86,941.29**

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Adam Rabe, Mayor

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Attest: Karla Marck, City Administrator