

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
Marengo Council Chambers
September 13, 2023

Call to Order by Mayor Adam Rabe at 6:00 p.m. on September 13, 2023. Council Officials Present: Sue Peterson, John Hinshaw, Travis Schlabach. Absent: Bill Kreis, Matt Fults. Quorum declared by Rabe.

Staff and Press Present: Admin./Clerk Karla Marck; Deputy Clerk Allison Fry; Police Chief Ben Gray; Financial Manager Ellen O'Rourke; Attorney Gage Kensler; Library Director Jackie Jordan; Managing Editor Winona Whitaker, Hometown Media. Absent: Public Works Director Lonnie Altenhofen.

Members of the Public Present: Scott Hamlin.

Pledge of Allegiance led by Rabe.

Approval of Agenda – September 13, 2023

Motion by Peterson to approve. Second by Hinshaw. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Approval of minutes from August 23, 2023 City Council Meeting. Claims, checks and direct withdrawals totaling \$213,285.50. August 2023 Revenues Totaling \$254,032.90. August 2023 Major Operating Departments Finance Reports. August 2023 Finance Expenditures & Revenue Reports. IPAIT Report. Motion by Peterson to approve. Second by Schlabach. Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.

Open Forum. No comments.

Old Business

- a) **Public Hearing and Third Reading ORD #519: Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 65 – Stop or Yield Required, Adding to Section 65.02 Court Avenue.** Public Hearing opened at 6:03 p.m. No public comments. Public Hearing closed at 6:03 p.m. Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion carried.
- b) **Public Hearing and Third Reading ORD #520: Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 77 – Operation of Off Road Vehicles and Golf Carts; Section 77.05, 77.08 and 77.11.** Public Hearing opened at 6:04 p.m. No public comments. Public Hearing closed at 6:04 p.m. Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion carried.
- c) **Resolution #24-19: Authorizing and approving a certain Loan Agreement, providing for the issuance of \$1,075,000 General Obligation Urban Renewal Bonds, Series 2023A, and providing for the levy of taxes to pay the same.** Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.
- d) **Consideration: Northland Dissemination Agent Agreement.** Motion to approve by Schlabach. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.
- e) **Consideration: Waste Water Treatment Plant Project Update; Initiate CDBG Funding Process.** Motion to approve by Schlabach. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.

New Business

- a) **Resolution #24-20: Approving Amendment to City Policies Handbook, Section 2 – Employment Practices, Section 2.5 Holiday; Correcting Part-Time, Pro-Rated Vacation Hours.** Motion by Hinshaw to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.
- b) **Resolution #24-21: Approving Amendment to City Policies Handbook, Section 2- Employment Practices, Section 2.6 Vacation; Correcting Part-Time, Pro-Rated Vacation Hours.** Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.
- c) **Resolution #24-22: Authorizing Street Closures for 2023 IV Homecoming Parade.** Motion by Peterson to approve closing Court Avenue from North Street to Hilton Street; Hilton Street from Court Avenue to Marengo Avenue; Marengo Avenue from Hilton to Main Street; and Main Street from Marengo Avenue to Court Avenue shall be designated a parade route starting at 2:00 p.m. on September 29, 2023. Second by Schlabach. Roll Call Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.

Update Public Safety – Chief Ben Gray

For August 2023, Gray reported 44 incidents, 16 arrests, 39 citations, 86 warnings, 1 parking tickets, with a total of 41 outstanding parking tickets. There were 392 calls for service. A total of 22 nuisance property notices were served, 14 have been abated and 3 were acted on. A total of 33 duty to cut grass notices were posted; a total of 5 properties have been mowed by the City. Held National Night Out Event and participated in STEP enforcement wave.

Attorney/ Financial Manager/Administrator Reports

Financial Manager Ellen O'Rourke reported she is starting to work on new budgets.

Mayor/Council/Committee Reports

No reports.

Adjournment

Motion by Peterson. Second by Hinshaw to adjourn at 6:27 p.m. Vote. Ayes: Peterson, Hinshaw, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 9/13/23

Fund Name	Fund	
General Fund	001	23,087.19
Fire Department Carryover Fund	007	62,286.60
Economic Development	010	15,000.00
C6Zero Fund	013	735.00
Library Gifts & Memorials	033	196.74
Road Use Tax Fund	110	6,853.81
Pool Renovation/Donations	312	945.00
Industrial Park Development	323	1,686.00
Wastewater Treatment Plant	328	9,200.00
Dual Main Project #2	337	12,435.35
Public Works Building	338	13,500.00
Water Fund	600	12,651.12
Water System Improvements	604	20,000.00
Water Deposit Fund	605	32.58
Sewer Fund	610	5,080.40
Storm Sewer Fund	740	91.65
Total:		183,781.44

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	\$ 29,105.76	9/1/2023
PAYROLL	\$ 398.30	9/8/2023
EFT Payments		
Grinnell State Bank	72.75	August 2023 Bank Fees
August 2023 Sales/Water Tax	3,706.87	August 2023 Sales/Water Tax
Metlife	1,145.62	Sept. 2023 Metlife Benefits
EFT TOTAL:	4,925.24	
EFT Payments		
Aaron Cronbaugh Lawn Care	1,050.00	August 2023 Mowing-Cemetery
ACCO	20,000.00	Media for Filters-PW
Alliant Energy	10,533.07	Electric
Amazon Capital Business	164.93	Shoes/Ink-PD
Big G Foods	145.52	August 2023 Supplies-PD/PW/MRC

BP	76.07	August 2023 Fuel-PD
Brian Miller Excavating	8,200.00	Re-surfacing Parking Lot-MRC
BSN Sports	281.65	Flags/Footballs-MRC
Carquest of Marengo	737.01	August 2023 Supplies-PW
Casey's General Store	1,024.70	August 2023 Fuel-PD
Charles Capper Auto Center	55.25	'18 Oil Ch/Service-PD
Dakota Supply Group	12,549.98	Dual Main Supplies/Paint-PW
Eurofins Environment Testing	667.10	Weekly Wastewater-PW
Ferguson Waterworks	3,086.11	3" Meter-PW
Galls, LLC	197.59	Pants/Headband/Duty Belt-PD
Goodwill Industries of the Heartland	195.00	August 2023 Janitorial Services-CH
Hawkins, Inc.	1,487.00	Water Plant Chemicals-PW
Heartland Co-Op	303.40	Spray for Fields-MRC
Iowa County Recorder	17.00	Recording Fee-Mason-Cemetery
Iowa Lead & Asbestos Safety	800.00	915 Marengo Ave-FD
Iowa One Call	75.60	One Calls-PW
Iowa Valley Community Schools	400.00	2024 Scholarship-MRC
JEO Consulting Group	945.00	Marengo Pool Design-Pool
Jetco	848.00	Control Panel Internet Access-PW
Kinzenbaw Earthmoving	486.94	Hauled Rock-PW
Kollmorgen, Schlue, & Zahradnik	1,640.34	Legal Services
Marco Technologies	422.76	Copier Lease/Aug 2023 Email/Azure
MarenGO	15,000.00	FY24 Director Position
Marengo Farm & Home	162.50	August 2023 Supplies-PW/PD
Marengo Firefighters Assn	62,286.60	Grass Truck Payment #2-FD
Masters Telecom, LLC	9.58	Voicemail-PD
Microbac Laboratories	135.75	Water Testing-PW
Quill	131.36	Batteries/Ink/Toilet Paper-CH
River Products Company	788.89	Rock-PW
Roggentien Electric	1,528.99	High Pressure Pump Maintenance-PW

S & J Sanitation	182.00	August 2023 Trash/Dumprter
S & P Global Ratings	13,500.00	GO Bond Rating-PW
S & S Plumbing, Heating, & Air	38.04	Clamps for Bike Rack-RAGBRAI
Safe Haven of Iowa County	490.00	2020-2022 Pound Fees per 28E Agreement
Sirchie	59.55	Bags & Tape-PD
Standard Pest Control	35.00	Bug Spraying-CH/PD/FD
Stratton Benscoter (Whitey's)	570.50	August 2023 Fuel-PW
Swift True Value Home Center	116.92	August 2023 Charges-PW/MRC
Treasurer of State Unclaimed Property	204.58	Deposit/Overpayment Refunds
Veenstra & Kimm	12,970.68	Engineering Fees
Verizon Wireless	483.33	August 2023 Desk/Cell Phones
Victor Lumber	72.60	Dog Kennel/Shed @ H2O Plant-PW
Windstream	248.38	Internet/Phones
WMPF Group, LLC	678.00	Publications
CHECK TOTAL:	176,083.27	
Access Systems	226.58	Copier
Amazon Capital Business	1,280.96	Books
Demco	52.38	Repair Tape/Label Peeler
Quill	375.11	Mouse Pad/Label Maker/Tape/Files/Paper
Swift True Value	135.79	Paint/Trim/Supplies
The Penworthy	196.74	Children's Books
US Cellular	470.63	Hotspots
USA Communications	34.74	Phones
LIBRARY TOTAL:	2,772.93	
GRAND TOTAL:	213,285.50	

Claims Total - Payroll & EFT's

\$ 178,856.20

Adam Rabe, Mayor

Attest: Karla Marck, City Administrator