

**MINUTES**  
**CITY OF MARENGO**  
**CITY COUNCIL**  
**REGULAR MEETING**  
Marengo Council Chambers  
November 8, 2023

**Call to Order** by Mayor Adam Rabe at 6:00 p.m. on November 8, 2023. Council Officials Present: Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach. Absent: None. Quorum declared by Rabe.

**Staff and Press Present:** Admin./Clerk Karla Marck by phone; Deputy Clerk Allison Fry; Police Chief Ben Gray; Financial Manager Ellen O'Rourke; Attorney Gage Kensler; Library Director Jackie Jordan; Managing Editor Winona Whitaker, Hometown Media. Absent: Public Works Director Lonnie Altenhofen

**Members of the Public Present:** Jennifer Fencl, ECICOG; Meagan Prestegard, ECICOG; Scott Hamlin; Conner Knapp

**Pledge of Allegiance** led by Rabe.

**Approval of Agenda – November 8, 2023**

Motion by Peterson to approve. Second by Hinshaw. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**Consent Agenda**

Approval of minutes from October 25, 2023 City Council Meeting. Approval of minutes from October 25, 2023 Special Sessions FY25 Budget Workshop. Claims, checks and direct withdrawals totaling \$80,954.89. Approval of Beau Jack as Compass Memorial Healthcare Board of Trustees for 3-Year Term. Approval of Liquor License for Big G Food Store Inc. Approval of Liquor License for American Legion Post #76. October 2023 Revenues Totaling \$723,984.86. October 2023 Major Operating Departments Finance Reports. October 2023 Finance Expenditures & Revenue Reports. IPAIT Report. Motion by Peterson to approve. Second by Kreis. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**Open Forum.** No comments.

**Old Business**

- a) **Public Hearing: Discuss Application for Water and Sewer Improvement Funds from the Iowa Economic Development Authority and Update Community Development and Housing Needs Assessment.** Open Hearing at 6:02 p.m. The following was read aloud during the subject Public Hearing: The City's proposed application for Water and Sewer improvements through the Federal Community Development Block Grant (CDBG) Program, requires that the following topics be identified for consideration: A. As concerned with how the need for proposed activities was identified, it is noted that the City of Marengo identified a need to construct wastewater treatment plant improvements including infrastructure upgrades to the aerated lagoon system, the addition of UV disinfection, and a new force main to discharge to the Iowa River. The Iowa Department of Natural Resources notified the City that their wastewater treatment plant is in significant non-compliance with National Pollutant Discharge Elimination System regulations. B. As concerned with how proposed activities will be funded and the source of funds, it is noted that with proposed project cost presently estimated to total \$5,863,000, grant assistance is being requested from the CDBG Program in the amount of \$500,000 with local match to be provided by the City of Marengo in the amount of \$ 700,000 plus a loan from the State Revolving Fund for the balance. C. As concerned with the date the application will be submitted, it is noted that the CDBG Program funding application will be submitted to the Iowa Department of Economic Development for receipt by January 1st, 2024. D. As concerned with the requested amount of federal funds, it is noted that \$500,000 is being requested from the CDBG Program with a local match to be provided by the City of Marengo in the amount of \$ 700,000. E. As concerned with benefit from federal funding, it is noted that a local survey in the City of Marengo determined the project qualifies for CDBG Program funding with benefit to 56.3% of low-to-moderate income persons living in the wastewater service area. F. As concerned with where proposed activities will be conducted, it is noted that wastewater treatment plant improvements are targeted to East South Street, Marengo, IA 53201. G&H. As concerned with plans to minimize the displacement of persons or businesses as a result of funded activities, and plans to assist persons actually displaced, it is noted that there will be no displacement of persons or businesses as a result of funded activities. I. As concerned with the nature of the proposed activities, it is noted that Marengo's CDBG Water and Sewer application will principally comprise improvements to the wastewater treatment facility by constructing a new force main to the Iowa River, upgrading aerated lagoon infrastructure, and adding UV disinfection. Closed Hearing at 6:22 p.m. No action taken.
- b) **Resolution #24-29: Setting Public Hearing for Amending the Code of Ordinances of the City of Marengo, Iowa, Chapter 55 – Animal Protection and Control; Section 55.23 Offenses.** Motion by Schlabach to approve setting the Public Hearing on December 13<sup>th</sup>, 2023. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- c) **Resolution #24-30: Approving Hiring of Public Works Maintenance Worker.** Motion by Schlabach to approve. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- d) **Consideration: Approving Job Descriptions for Public Works Director and Assistant Public Works Director.** Motion by Schlabach to approve. Second by Kreis. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- e) **Resolution 24-31: Authorizing the use of a Preliminary Official Statement for the Sale of General Obligation Swimming Pool Bonds, Series 2023B.** Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- f) **Consideration: Confirmation of Sale of Fire Van via Purple Wave Auction for \$4,600.** Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

- g) **Consideration: Change date of November 22 Council Meeting Back to November 22 Due Required Swearing In for Vacant Council Seat.** Council agreed to have next regular meeting on November 22, 2023, a special meeting on November 29, 2023, a regular meeting on December 6, 2023 and no meeting on December 13, 2023. No formal action taken.
- h) **Consideration: FY25 TIF Certification.** Motion by Schlabach to approve. Second by Hinshaw. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.
- i) **Discussion: Proposed FY25 Budget.** No action.

**Update Public Safety – Chief Ben Gray**

For October 2023, Gray reported 20 incidents, 3 arrests, 15 citations, 51 warnings, 5 parking tickets, with a total of 41 outstanding parking tickets. There were 284 calls for service. No work on any nuisance properties. Target build date for new patrol car is end of November 2023. Heather Wells has started as new Mental Health Liaison. Chief Gray and Officer Botsford participated in ICAP training – Policing the Emotionally Disturbed.

**Attorney/ Financial Manager/Administrator Reports**

Attorney Kensler has paperwork for the easement ready. Kensler also reported that Chief Gray took updated photographs of C6Zero and he will be meeting with opposing council. City Administrator Marck reported there will be a groundbreaking ceremony for the new pool on November 9, 2023 at 12:30 p.m. We will know the write-in winner from the election on November 14, 2023. The Lucas Street project has started.

**Mayor/Council/Committee Reports**

No updates.

**Consideration: Motion to Enter into CLOSED Session Pursuant to Iowa Code 21.5.c to Discuss Strategy with Counsel in Matters that are Presently in Litigation or Where Litigation is Imminent where its Disclosure would be Likely to Prejudice or Disadvantage the Position of the Governmental Body in that Litigation.** Motion by Schlabach to enter into Closed Session.

Second by Hinshaw. Council Officials Present: Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach. Staff and Press Present: Admin./Clerk Karla Marck (by phone); Deputy Clerk Allison Fry; Chief Ben Gray. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried. Session closed at 7:03 p.m. Motion by Schlabach to come out of closed session at 7:16 p.m.. Second by Peterson. Roll Call Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

**Adjournment**

Motion by Kreis. Second by Peterson to adjourn at 7:16 p.m. Vote. Ayes: Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**City of Marengo Claims - 11/8/23**

<b>Fund Name</b>	<b>Fund</b>	
General Fund	'001	14,701.01
Road Use Tax Fund	110	6,656.53
Wastewater Treatment Plant	328	9,200.00
Dual Main Project #2	337	2,232.44
Public Works Building	338	12,000.00
Lucas/Lafayette Water Main Improvements	339	1,192.68
Water Fund	600	3,921.35
Water Deposit Fund	605	30.00
Sewer Fund	610	3,067.24
Total:		53,001.25

<b>Pavee</b>	<b>Amount</b>	<b>Description</b>
PAYROLL	\$27,953.64	10/27/2023
<b>EFT Payments</b>		
Grinnell State Bank	65.40	October 2023 Bank Fees
<b>EFT TOTAL:</b>	<b>65.40</b>	

Babor Dental Office	30.00	Water Deposit Refund
Beyond the Pages	837.00	Jerseys/Shirts-MRC
Big G Foods	50.76	October 2023 Supplies-PD/PW
Cameron's Repair, LLC	375.83	Service Fire Unit #1-FD
Casey's General Store	665.98	October 2023 Fuel-PD
Charles Capper Auto Center, Inc.	3,173.34	14 Chevy Cat. Converter-PW
Consolidated Electrical Distributor	1,999.55	Service Generator-PW
Dakota Supply Group	2,232.44	Coupling/PVC/Bolts/Gaskets-PW
Dorsey & Whitney, LLP	15,500.00	Bond Council/2023 UR Plan Amendment
Eurofins Environment Testing	572.20	Weekly Wastewater-PW
Gabe's Gun Shop, LLC	1,298.00	12ga Ammo-PD
Goodwill Industries of the Heartland	146.25	October 2023 Janitorial Services-CH
High Performance Patch	311.00	Signs for Hospital-PW
Iowa County Recorder	110.00	Recording Fees-Cemetery
Iowa One Call	100.80	One Calls-PW
Iowa Rural Water Association	355.00	2024 Membership Dues-PW
Jetco	630.50	Internet Issues-PW
Marengo Farm & Home, Inc.	403.11	October 2023 Supplies-PW
Roggentien Electric	2,916.91	October 2023 Maintenance-PW
S&J Sanitation	2,032.80	October 2023 Trash/Dumpster/Cleanup
Staples	409.08	Ink-CH
Stratton Benscoter (Whitey's)	688.00	October 2023 Fuel/Diesel-PW/FD
Swift True Value Home Center	834.70	October 2023 Supplies-FD/PW/MRC
The Farmall Shop	95.00	Hy Tran Oil-PW
Toyne	3,541.83	Truck Maintenance-FD
Van Wall Equipment	136.42	Tractor Seats-PW
Veenstra & Kimm, Inc.	12,514.04	Engineering Fees
Visa	463.08	October 2023 Charges-CH/PD
Windstream	204.91	Internet/Phones
WMPF Group, LLC	307.32	Publications

<b>CHECK TOTAL:</b>	<b>52,935.85</b>	
<b>LIBRARY TOTAL:</b>	<b>0.00</b>	
<b>GRAND TOTAL:</b>	<b>80,954.89</b>	

**Claims Total - Payroll & EFT's                      \$52,935.85**

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Adam Rabe, Mayor

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Attest: Karla Marck, City Administrator