

**MINUTES**  
**CITY OF MARENGO**  
**CITY COUNCIL**  
**REGULAR MEETING**  
Marengo City Council Chambers  
March 23, 2022

**Call to Order** by Mayor Adam Rabe at 6:00 p.m. on March 23, 2022. Council Officials Present: Jason Kriegel, Sue Peterson, Bill Kreis, John Hinshaw, and Travis Schlabach. Absent: None. Quorum declared by Rabe.

**Staff and Press Present:** Admin./Clerk Karla Marck; Finance Manager Ellen Young; Public Works Director Lonnie Altenhofen; Chief Ben Gray; Attorney Gage Kensler, Library Director Jackie Jordan.

**Members of the Public Present:** Vera Dye; Allison Fry.

**Pledge of Allegiance** led by Rabe.

**Approval of Agenda – March 23, 2022**

Motion by Peterson to approve. Second by Kreis. Vote. Ayes: Kriegel, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**Consent Agenda**

Included March 9, 2022 Council Meeting Minutes; Claims, checks and direct withdrawals totaling \$100,697.71. Motion by Kreis to approve. Second by Hinshaw. Vote. Ayes: Kriegel, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**Open Forum**

No Comments.

**Quarterly Update from Fire Department**

Schlabach reported on behalf of Fire Department indicating for 2021 the department responded to 36 calls. Annual banquet was well attended. Current staffing adequate, however open for new applicants.

**Old Business**

- a) None

**New Business**

- a) **Resolution 22-51: Approving Hiring of Deputy City Clerk**

Motion to approve by Schlabach. Second by Peterson. Roll Call Vote. Ayes: Kriegel, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

- b) **Resolution 22-53: Approve Change of City Hall Lobby Hours**

A request for 4:30 p.m. close of city hall front window was made to support daily reconciliation processes, and minimize need for overtime. Motion to approve by Schlabach. Second by Peterson. Roll Call Vote. Ayes: Kriegel, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

- c) **Resolution 22-52: Approve Update to City Policy for Proration of Personal Days**

Motion to Table by Schlabach. Second by Kreis. Roll Call Vote. Ayes: Kriegel, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

- d) **Resolution 22-54: Approving Update to City Policy for Field Training Officer Special Pay**

Motion to approve by Peterson. Second by Hinshaw. Roll Call Vote. Ayes: Kriegel, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion carried.

- e) **Discussion: Sick Leave Policy Update Allowing Eligibility to Convert to Pay for COBRA Continuous Health Insurance Coverage**

Preliminary discussions occurred regarding sick leave conversion concept. To go back to Personnel and Public Safety Committee for proposal refinement.

**Update Public Works Director – Lonnie Altenhofen**

Altenhofen reported well #10 repairs in process. Planning for cleaning of well #12. As a result of water filter media analysis findings, adjusting and implementing new back wash process and flow rates. Spot cleaning sewer lines. Installed new sink in sewer lab. As weather allows, beginning to fill pot holes. Started street sweeping. Sweeper repairs completed. Have been converting ballast in street lights to LED. Cemetery clean up occurred week of March 14. Meeting regarding public works building requirements.

**Attorney/ Financial Manager/Administrator Reports**

Kensler stated filed petition against 1001 E. Main property. Verified with council that intent of filing is to secure segment of land located south of the levy that includes nuisance structure; and segment of land north of levy can revert back to previous owner if judge allows as part of decree. Current description in deed includes both segments. Young reported FY23 budget was filed. Will be setting up finance meeting to discuss FY22 amendments. Marck advised council that based on current community support and input, advising Mayor to sign and submit the non-binding Main Street Iowa application Letter of Intent. Marck reported received notification that Board of Supervisors appropriated funds for rocking and manicuring the levee walking trail. Rabe reminded council that next Pool Committee meeting is March 30 at 6:00 at library. Jordan stated Senator Grassley will be at library on Friday, March 25 at 10:30.

**Mayor/Council/Committee Reports**

Discussions occurred amongst council members regarding email received from local attorney suggesting for council to consider override of state laws prohibiting lawn mowers to be driven on city streets. Schlabach stated, an email response was provided, suggesting requests for actions specific to state of Iowa laws should be submitted to the city attorney.

**Adjournment**

Motion by Peterson. Second by Kreis to adjourn at 7:13 p.m. Vote. Ayes: Kriegel, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

**City of Marengo Claims - 3/23/2022**

<b>Fund Name</b>	<b>Fund</b>	
General Fund	001	8,097.72
Police Equip/Bldg Fund	006	22,576.87
Road Use Tax Fund	110	8,702.86
Water Fund	600	9,401.52
Sewer Fund	610	6,025.77
Storm Sewer Fund	740	206.95
Total:		55,011.69

<b><u>Payee</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
PAYROLL	\$ 24,917.27	3/4/2022
PAYROLL	\$ 20,768.75	3/18/2022
<b>EFT Payments</b>		
Iowa Department of Revenue	135.26	February 2022 Water Tax
Metlife	1,258.58	March 2022 Benefits
United Healthcare	12,008.50	March 2022 Health Insurance
<b>EFT TOTAL:</b>	<b>13,402.34</b>	
Alliant Energy	13,597.99	Electric
Amazon Capital Services	39.98	Surface Accessories-PW
Brown Supply Co.	518.00	Gasket/Coupling/Hydrant Oil-PW
Compass Memorial Healthcare	98.00	Pre-Employment Screening-PD
Galls	181.82	R.Botsford Outfitting-PD
Hawkins, Inc.	740.68	Water Plant Chemicals-PW
HDC Printed Products	163.11	Envelopes-CH
Iowa Law Enforcement Academy	150.00	Pre-Employment Screening-PD
Iowa Police Chiefs Assn.	150.00	2022 Annual Conference-PD
John Wagner Law Offices	78.63	Water Overpayment
Kiesler Police Supply	365.80	Ammo-PD
Marco Technologies	192.62	Webroot/Copier Lease
Marengo Post Office	416.00	March 2022 Postage-CH/PW
MT Family Properties	46.81	Water Overpayment
Polaries Sales	22,395.05	Polaris Ranger-PD
Police Legal Services	80.00	Legal Update Training-PD
Quill	43.50	Council Mice/Mouse Pads
REC	32.48	Welcome Sign Electric
S & J Sanitation	149.60	February 2022 Trash

Signarama	193.22	ORV Graphics-PD
Title365 Company	172.00	Water Overpayment
UnityPoint Clinic	42.00	Drug Test-PW
Veenstra & Kimm, Inc.	1,000.00	Legion Site-PW
Verizon Wireless	471.53	Feburary 2022 Desk/Cell Phones
Windstream	290.53	Internet/Phones
<b>CHECK TOTAL:</b>	<b>41,609.35</b>	
<b>LIBRARY TOTAL:</b>	<b>0.00</b>	
<b>GRAND TOTAL:</b>	<b>100,697.71</b>	

**Claims Total - Payroll & EFT's      \$ 41,609.35**

\_\_\_\_\_  
Adam Rabe, Mayor

\_\_\_\_\_  
Attest: Karla Marck, City Administrator