

MINUTES
CITY OF MARENGO
CITY COUNCIL
REGULAR MEETING
Marengo Council Chambers
April 26, 2023

Call to Order by Mayor Adam Rabe at 6:00 p.m. on April 26, 2023. Council Officials Present: Matt Fults, Sue Peterson, Bill Kreis, John Hinshaw, Travis Schlabach. Absent: None. Quorum declared by Rabe.

Staff and Press Present: Admin./Clerk Karla Marck; Deputy Clerk Allison Fry; Finance Manager Ellen Young; Attorney Gage Kensler (6:02); Police Chief Ben Gray; Public Works Director Lonnie Altenhofen; Library Director Jackie Jordan.

Members of the Public Present: Dillon Blythe, Doug Kinzenbaw, Rodger Rufer, Scott Hamlin.

Pledge of Allegiance led by Rabe.

Approval of Agenda – April 26, 2023

Motion by Peterson to approve. Second by Hinshaw. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Consent Agenda

Approval of minutes from April 12, 2023 City Council Meeting. Claims, checks and direct withdrawals totaling \$113,673.87. Approval of Liquor License Application for Kuldip, LLC dba PrimeStar. Approving Re-Appointment of Roger Pawlak for 3-Year Term, and Approving 3-Year Term Appointment for Jessica Hlubek-Dozark to Compass Memorial Healthcare Board of Trustees. Motion by Fults to approve. Second by Peterson. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Open Forum

None

Old Business

- a) **Public Hearing and First Reading ORD #514: Amending the Code of Ordinances of the City of Marengo, Iowa, by Modifying Provisions of Ordinance 433, the City of Marengo Electric Franchise, Relating to Franchise Fees**
Public hearing opened at 6:01 p.m. No comments. Public hearing closed at 6:02 p.m. Motion by Hinshaw to approve. Second by Kreis. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- b) **Public Hearing and First Reading ORD #515: Amending the Code of Ordinances of the City of Marengo, Iowa, by Modifying Provisions of Ordinance 434, the City of Marengo Natural Gas Franchise, Relating to Franchise Fees**
Public hearing opened at 6:02 p.m. No comments. Public hearing closed at 6:02 p.m. Motion by Hinshaw to approve. Second by Peterson. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- c) **Resolution #23-60: Approving Sale of Industrial Park, Lot #1, to RNB Seed House, LLC dba Blythe Corp Solutions**
Motion by Peterson to approve. Second by Schlabach. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- d) **Resolution #23-61: Setting Public Hearing for Amendment to Chapter 69-Parking Regulations – Amending Section 69.11 LIMITED PARKING, Adding to item #3-Two Hour Limited Parking from 8:00 a.m. to 5:00 p.m. on Washington Street on the North Side from 90 feet East of Marengo Avenue**
Discussions occurred regarding validity of items #1 and #2 of section 69.11 that were included in the resolution. Motion by Schlabach to approve proposed changes to item #3 and the deletion of existing items #1 and #2. Second by Fults. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- e) **Resolution #23-62: Approving Requirements and Funding for City’s Economic Development Local Business Support Program, as part of City’s Urban Renewal Plan Amendment for the Marengo Urban Renewal Area**
Motion by Schlabach to approve with deletion of “(unless part of comprehensive construction project)” as part of ineligible Roof improvements, and changing Appointed Chamber Member to Appointed Council Member under Program Overview. Second by Hinshaw. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.
- f) **Resolution #23-63: Approving Special Events Funding to Support RAGBRAI 2023 Traffic and Event Control; Public Safety Staffing**
Motion by Schlabach to approve. Second by Kreis. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Schlabach. Nays: Hinshaw. Motion Carried.
- g) **Resolution #23-64: Acceptance of Maintenance Quote for GSB-Friction Seal Surface Coating Repairs; South Street and Court Avenue**
Altenhofen stated he would like to test the repair process for future city street maintenance/repairs. South St. and Court Ave. were prioritized due to RAGBRAI, but will be applying costs to annual streets maintenance expenditures. Motion by Schlabach to approve. Second by Kreis. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Schlabach. Nays: Hinshaw. Motion Carried.

New Business

- a) **Discussion: Fuel Production Facilities within Corporate Boundaries**
Discussions occurred regarding how municipalities reduce risks of explosions at manufacturing facilities vs. supporting economic development. Marck to complete additional research.
- b) **Resolution #23-65: Approving Seasonal Hiring for MRC Maintenance**
Recommendation to hire Paul Svare for MRC seasonal help. Motion by Schlabach to approve. Second by Peterson. Roll

Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

c) **Resolution #23-66: Authorizing Street Closure for MarenGO Farmer’s Market**

Marck stated error in resolution, should be May 27 not 207. Motion by Fults to approve. Second by Peterson. Roll Call Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

Update Public Works – Director Lonnie Altenhofen

Altenhofen reported continuing to monitor and adjusting new water filter media settings. EPA/DNR Annual CCR Report has been filed and available for public review. Waste water discharge is back to normal, following DNR retention pond cleanup activities. Completed 77 locates for DOT projects. Routine street sweeping has begun. East lot grinding to be completed within next few weeks. Requesting persons to submit locations of dead or dying trees. Mowing season has begun. Coordinating with high school regarding May 5, Tiger Invasion for park maintenance and fire hydrant painting. Removed downed tree from cemetery. Cemetery mowing has begun.

Attorney/ Financial Manager/Administrator Reports

Kensler reported expecting to receive decision from DNR on Change of Use request for existing swimming pool property. Still waiting for court ruling on Ruiz filing.

Mayor/Council/Committee Reports

Hinshaw expressed concerns regarding hiring of life guards for new aquatics facility, and need for city to begin searching for activities director to begin proactive planning to required certifications etc. Marck to begin working with the Streets, Buildings, and Parks committee.

Adjournment

Motion by Kreis. Second by Schlabach to adjourn at 7:10 p.m. Vote. Ayes: Fults, Peterson, Kreis, Hinshaw, Schlabach. Nays: None. Motion Carried.

City of Marengo Claims - 4/26/23

Fund Name	Fund	
General Fund	001	23,548.47
Insurance Levy Fund	005	16,499.00
Police Equip/Bldg Fund	006	1,000.00
Library Gifts & Memorials	033	460.21
Road Use Tax Fund	110	12,166.59
Industrial Park Development	323	339.00
Wastewater Treatment Plant	328	4,600.00
Water Fund	600	14,726.39
Sewer Fund	610	11,835.03
Storm Sewer Fund	740	326.13
Total:		85,500.82

<u>Payee</u>	<u>Amount</u>	<u>Description</u>
PAYROLL	\$ 26,659.53	4/14/2023
PAYROLL	\$ 144.12	4/21/2023 Special
EFT Payments		
United Healthcare	13,508.14	April 2023 Health Insurance
Metlife Benefits	1,098.84	April 2023 Metlife Benefits
EFT TOTAL:	14,606.98	
Alliant Energy	12,779.31	Electric
Amazon Capital Business	353.40	Ink-CH
BP	89.40	March 2023 Fuel-PD
Ferguson Waterworks	10,607.18	Meters-PW

Goodwill Industries of the Heartland	390.00	March 2023 Janitorial Services-CH/Lib
Grainger	1,344.13	Metering Pump/Rate Control/Adapter-PW
HDC Printed Products	512.71	Evelopes/Delinquent Bills-CH/PW
Innocorp, LTD	2,450.00	Drunk Goggles-PD
Iowa County Recorder	51.00	Recording Fees-Cemetery
Iowa Police Cheifs Association	150.00	2023 Annual Conference
Jetco, Inc.	700.00	CS Panel-PW
Kollmorgen, Schlue, & Zahradnik, PC	2,004.86	Legals
Marco Technologies	1,103.43	Server Maintenance/Copier Lease
Marengo Insurance Center	15,921.00	2023 Bitco Insurance Renewal
Marengo Post Office	659.00	April 2023 Postage-CH/PW
Menards	1,402.02	Dog Kennel/Shed @ Water Plant-PW
Nationwide	578.00	2023 Insurance Renewal
Quill	113.51	Office & Janitorial Supplies-CH/PW
Radio Communications Co.	1,087.44	Siren Repair-PW
REC	42.25	Welcome Sign Electric
Richard Parkinson	173.34	Re-issue Ck# 41188
Rosenbauer South Dakota, LLC	223.09	Drain Valve-FD
S & S Plumbing, Heating, & Air	1,395.06	Water Leak/De-winterize-FD/MRC
SA-SO	2,855.00	Solar Beacons-PW
Staples	631.63	Ink-CH/FD
State Hygienic Laboratory	13.50	Water Testing-PW
Stratton Bencoter	1,196.06	Re-issue Ck# 41610
Swift True Value	91.47	March 2023 Supplies-PW/FD
T & W Grinding	3,900.00	Feb-Apr 2023 Composting
Veenstra & Kimm, Inc.	4,939.00	Engineering Fees
Verizon Wireless	482.07	March 2023 Desk/Cell Phones
Visa	28.48	April 2023 Charges-PD
Windstream	459.30	Internet/Phones
WMPF Group, LLC	204.27	Legals
CHECK TOTAL:	68,930.91	
Access Systems Leasing	485.66	Copier Lease
Amazon Capital Business	460.21	Books
Quill	134.46	Office & Janitorial Supplies
S & S Plumbing, Heating, & Air	1,328.01	Leaking Pipe Repair
TechImpact	294.00	Managed Services
TK Elevator Corporation	191.13	Elevator Maintenance
US Cellular	418.60	Hotspots
USA Communications	20.26	Internet/Phones
LIBRARY TOTAL:	3,332.33	
GRAND TOTAL:	113,673.87	

Claims Total - Payroll & EFT's

\$ 72,263.24

Re-issued Checks

\$ 1,369.40

Minus Re-issued Checks	\$ 70,893.84
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Adam Rabe, Mayor

Attest: Karla Marck, City Administrator